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# Manor Education Foundation Scholarship Installment Request

**Instructions:** To receive a scholarship installment, please mail the following information to Geovanna Ricaldi,  
Manor Education Foundation, P.O. Box 359, 10335 US Hwy 290 E, Manor, Texas 78653

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1. Name: \_\_\_\_\_

2. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3. Address to which correspondence should be sent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

5. E-mail Address: \_\_\_\_\_

6. Current Field of Study: \_\_\_\_\_

7. Address at the College or University to which payment should be sent:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Send a letter to the MEF and attach it to this form. For each additional installment after the first, your letter should also include an **official sealed copy of your grade point average**. You must remain in good academic standing. If not, you will be ineligible for current and additional installments.

9. Attach an official fee bill or course schedule showing that you are registered for at least 12 hours this semester.

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**Questions should be directed to Geovanna Ricaldi at (512) 278-4499 or [geovanna.ricaldi@manorisd.net](mailto:geovanna.ricaldi@manorisd.net). The Board of Directors of the Manor Education Foundation (MEF) reserves the right to discontinue funding of any scholarship at the sole discretion of MEF. Scholarship recipients must begin using their scholarship within two years of the date of an award or the scholarship will be considered forfeited.**